

## Group Health and Safety Policy

This policy applies to and is implemented at all company premises of The Danwood Group Limited.

It is the policy of The Danwood Group Limited to ensure, so far as reasonably practicable, the health, safety and welfare of its employees while they are at work and that of others who may be affected by its operations. We will take steps to ensure that our statutory duties are met at all times.

Each employee will be given such information, instruction and training as is necessary to enable the safe performance of work activities.

Adequate facilities and arrangements will be maintained to enable employees and their representatives to raise issues relating to health and safety.

Competent people will be appointed to assist us in meeting our statutory duties including, where appropriate, specialists from outside the organisation.

Health and Safety Audits will be conducted annually at each site. All employees will be entitled to attend and communication from each meeting will be held at site.

Employers are required by law to publish the Safety Policy. It is the duty of the employees not only to read this document carefully but to take an active interest in achieving safety at work. Every employee must co-operate with us to ensure statutory duties are complied with. The successful implementation of this policy requires total commitment from all levels of employee. Each individual has a legal obligation to take reasonable care for his or her own health and safety, and for the safety of other people who may be affected by his or her acts or omissions. Full details of the arrangements for health and safety will be set out in the Health and Safety Manual.

The employer will provide adequate welfare facilities for all employees; these include heating, lighting, ergonomic working and ventilation.

This policy will be regularly monitored to ensure that the objectives are achieved. It will be reviewed and, if necessary, revised in the light of legislative or organisational changes.

Signed:



**Colin Daniels**

**Chairman and Managing Director**

Date: 1<sup>st</sup> January 2010